

**Youth Service Bureau of Illinois Valley  
Notice of Meeting of the Board of Directors**

March 24, 2016 4:50pm

Ottawa Office - 424 W. Madison St.

Ottawa, IL. 61350 – Call in Number #1-712-775-7031

Then pin#787389676#

**Agenda**

MISSION STATEMENT

*Helping young people and families succeed by serving them in their home, school and community*

- I. Call to Order
- II. Adopt Agenda
- III. Approve January minutes
- IV. Treasurer's Report – (a) Financial Statement
- V. Committee Reports
  - Finance – Doug Patterson ( under Treasurer's report )
  - Building and Grounds – Jim Bagley
  - Board Development – Judge Brusatte
  - Personnel – Matt Shinnick – Personnel Handbook  
Client Rights, Unusual Incident Report, Off-Site Facility
  - Audit – Bob Riffner
  - Executive Session – Personnel -
- VI. Executive Director's Report – To be approved unless questions/comments
- VII. Development/Marketing – Fund development committee -Sue Trost
- VIII. Old Business
  - State impasse – /RFP proposal
- IX. New Business
  - \* Agency communication structure
  - \* Strategic Plan - approval
  - \* Expansion of Intact program
  - \* Succession Plan - approval
- X. Quality Improvement: COA/ CQI, Risk Management.-P. Woodbine
  - COA –status
- XI. Other
- XII. Adjourn